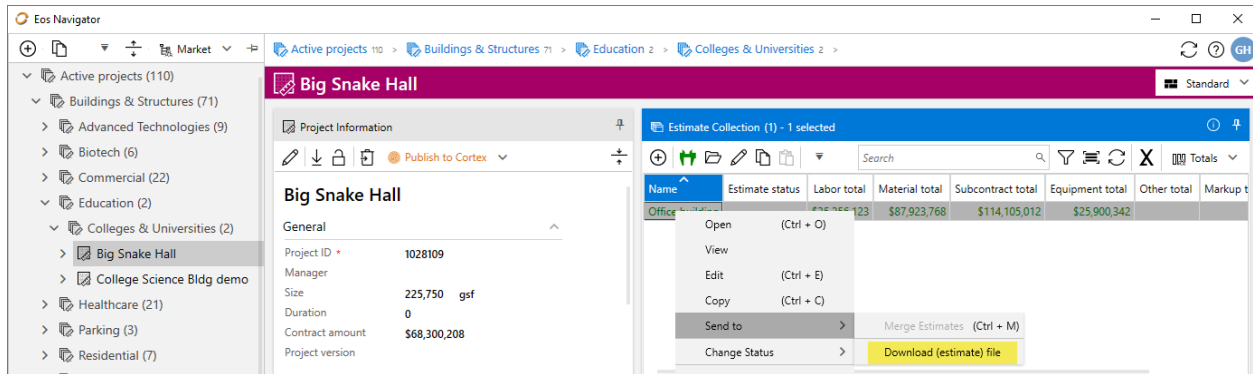
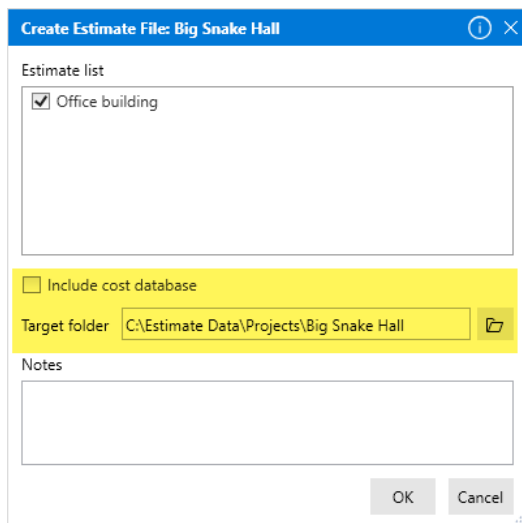


Download an estimate in Navigator

From the estimate collection in the project, right click on the estimate and send to download estimate file



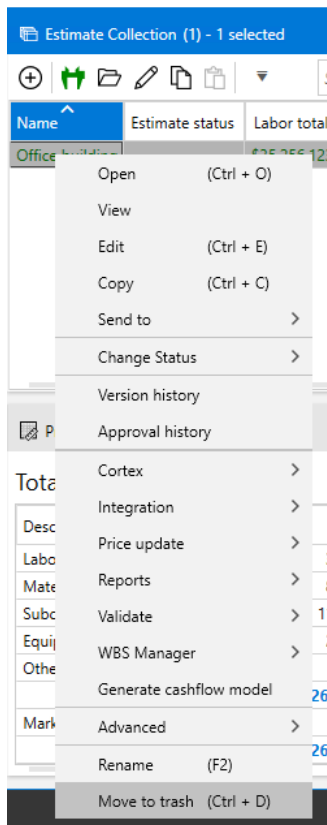
You will have an option to include the cost database. The project document collection folder is preselected, but you can select a different folder.



The estimate data is saved in a zip file, which is portable and may be used to upload or import the estimate elsewhere.

Sending an estimate to trash

In the project estimate collection, right click on the estimate and select move to trash.



The estimate file is moved to the trash part of Navigator and may be restored until the trash is emptied.

An administrator can see the download and trash transactions in the log.

Administration

Classification
System fields
Attributes
Approvals
Sage
Security
Miscellaneous
Logging

Activity History

Search

Today

Date/Time	Object Type	Name	Action	Detail
5/25/2023 12:27:18 PM	Estimate	Office building	Move to trash	From Active
5/25/2023 12:21:29 PM	Estimate	Office building	Download	

Select the zip file and select the upload icon in the ribbon for the document collection.

The estimate will be added to the estimate collection.

Big Snake Hall
Standard

Project Information

Big Snake Hall

General

Project ID 1028109

Estimate Collection (1)

Name	Estimate status	Labor total	Material total	Subcontract total	Equipment total	Other total	Markup total	Estimate total
Office building		\$35,256,123	\$87,923,768	\$114,105,012	\$25,900,342			\$263,185,245